

ALBERTA BEACH  
BYLAW # 281-21

*Municipal Government Act* RSA 2000 Chapter M-26  
Part 11 Assessment Review Boards

BEING A BYLAW OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING ONE OR MORE ASSESSMENT REVIEW BOARDS AND THE APPOINTMENT OF AN ASSESSMENT REVIEW BOARD CLERK.

WHEREAS Section 454 of the *Municipal Government Act* requires Council to establish by bylaw a Local Assessment Review Board and a Composite Assessment Review Board; and

WHEREAS Section 456 of the *Municipal Government Act* requires Council to appoint a designated officer to act as the Clerk of the Assessment Review Boards having jurisdiction in Alberta Beach;

NOW THEREFORE, the Council of Alberta Beach, in the Province of Alberta, duly assembled enacts as follows:

**1. Title**

- a) This Bylaw may be cited as the "Assessment Review Board Bylaw".

**2. Definitions**

In this Bylaw, unless the context otherwise requires, the following definitions apply;

- a) "Assessment Review Boards" (ARB) means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB);
- b) "Assessment Clerk(s)" means an individual appointed pursuant to Section 456 of the *Municipal Government Act* who is accredited by the Municipal Government Board to act as the Clerk of Assessment Review Boards for Alberta Beach;
- c) "Chair" means an individual appointed pursuant to Section 454 of the *Municipal Government Act* to act as Chairperson who will preside over the hearings of the Assessment Review Boards for Alberta Beach;
- d) "Commission" means Capital Region Assessment Services Commission contracted to Alberta Beach to provide a full ARB administration services;
- e) "Composite Assessment Review Board" (CARB) means a board established pursuant to Section 454 of the *Municipal Government Act* to hear and make decisions on complaints referred to in Section 460.1 (2) of the *Municipal Government Act*;
- f) "Council" means the duly elected Council of Alberta Beach;
- g) "Local Assessment Review Board" (LARB) means a board established pursuant to Section 454 of the *Municipal Government Act* to hear and make decisions on complaints referred to in Section 460.1 (1) of the *Municipal Government Act*;
- h) "*Municipal Government Act*" means the *Municipal Government Act, RSA 2000, c M-26* and amendments thereto; and
- i) "Panelist" means an individual who is accredited by the Alberta Municipal Government Board to hear Assessment Complaints and who will be appointed to the Assessment Review Boards.

**3. Establishment of Boards**

Council hereby establishes the following boards:

- a) Local Assessment Review Board (LARB); and
- b) Composite Assessment Review Board (CARB).

**4. Duties**

- a) The Assessment Review Boards shall carry out all duties and responsibilities as set out in the *Municipal Government Act* and its regulations.

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**5. Appointments of Board Members, Chair and Assessment Clerk**

- a) Annually Council will appoint the list of Commission Panelists, the names of the Chair of the LARB and CARB and the name of the Assessment Clerk provided to Alberta Beach Council by the Commission.
- b) All Panelists and Assessment Clerk serve at the pleasure of Council and may be removed by resolution of Council where, in the opinion of Council, removal is warranted.

**6. Fees and Expenses**

- a) Compensation payable to the Commission for its performance including annual fees, hearing fees, Panelist fees and Assessment Clerk fees will be outlined in a Memorandum of Agreement between the Commission and Alberta Beach.

**7. Filing a Complaint**

- a) Upon receipt of an assessment complaint, the Village shall provide to the Commission a completed Assessment Review Board Complaint form and supporting documentation in a timely manner.
- b) A complaint must be accompanied by the appropriate fee as established by Council in the Fees and Rates Bylaw.

**8. Rescind Bylaw**

- a) That Bylaw No. 229-10 is hereby rescinded with the passing of this bylaw.

**9. Coming into Force**

- a) This Bylaw shall come into effect upon third and final reading and signing of this Bylaw.

READ a first time this 16<sup>th</sup> day of February, 2021.

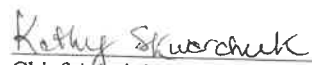
READ a second time this 16<sup>th</sup> day of February, 2021.

UNANIMOUS CONSENT to proceed to third reading this 16<sup>th</sup> day of February, 2021.

READ a third and final time this 16<sup>th</sup> day of February, 2021.

SIGNED this 17<sup>th</sup> day of February 2021.

  
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Mayor, Jim Benedict

  
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Chief Administrative Officer, Kathy Skwarchuk